

YARD DUTY AND SUPERVISION POLICY

[PARENTS AND STUDENTS]

The Austin School understands it holds a high standard of care in relation to students at school. Appropriate, well-organised and responsive supervision of students during class time, recess and lunch is an important aspect of keeping students safe at school. It also enables staff to identify and respond to possible risks at school as they arise.

All staff participate in The Austin School's yard duty roster and school supervision requirements, and follow clear procedures for responding to accidents or incidents in the playground and learning areas.

School staff are rostered on for yard duty during recess and lunch. Before and after program session times students are expected to be in or just outside their classroom. Program classrooms are supervised 15 minutes before and after. Students on school grounds outside program times will **not** be supervised.

Parents/carers are requested to ensure that students do not arrive early or stay late after program unless attending a pre-arranged meeting.

The Austin School has in place a number of internal policies and procedures in place to respond to specific circumstances and potential risks in schools, including:

- excursions
- First Aid
- grounds management and tree maintenance
- student private property.

School staff, parents and students are encouraged to speak to our principal, if you have any concerns about potential risks at our school, or our duty of care obligations.